

**MINUTES OF THE THOMAS TOWNSHIP LIBRARY
BOARD OF TRUSTEES MEETING
FEBRUARY 15TH, 2024**

THE MEETING WAS CALLED TO ORDER AT 4:00 P.M. BY MR. DOUGLAS BIRD, PRESIDENT, IN THE MEETING ROOM AT THE THOMAS TOWNSHIP LIBRARY, 8207 SHIELDS DRIVE, SAGINAW, MI 48609.

PRESENT: MR. DOUGLAS BIRD, PRESIDENT; MRS. JODI HOLLIS, VICE PRESIDENT; MRS. LUANN MARX, TRUSTEE; MRS. JANET KENNELLY, TRUSTEE; MRS. DONNA TROMBLEY, TRUSTEE.

ABSENT: MRS. LYNDA THAYER, SECRETARY/TREASURER.

OTHERS PRESENT: MS. TARI DUSEK, LIBRARY DIRECTOR; MS. JANET ADAIR, YOUTH SERVICES LIBRARIAN.

AGENDA: MRS. MARX MOTIONED TO APPROVE THE AGENDA AS PRESENTED, SECONDED BY MRS. TROMBLEY. THE MOTION WAS APPROVED BY ALL TRUSTEES.

MINUTES: THE JANUARY 18TH, 2024 MINUTES WERE REVIEWED. MRS. HOLLIS MOVED TO ACCEPT THE MINUTES AS PRESENTED, SECONDED BY MRS. KENNELLY. MOTION CARRIED.

FINANCES: THE FEBRUARY 15TH, 2024 FINANCES WERE REVIEWED. INQUIRIES WERE MADE REGARDING THE BOOK FARM, AND SPOON MAN VOUCHERS. THERE WERE NO FURTHER QUESTIONS OR COMMENTS. MRS. MARX MOTIONED TO ACCEPT THE FEBRUARY 15TH, 2024 FINANCES AS PRESENTED. THE MOTION WAS SUPPORTED BY MRS. TROMBLEY AND APPROVED BY ALL TRUSTEES.

THE MOST RECENT STATEMENT RECEIVED FOR THE THOMAS TOWNSHIP LIBRARY ENDOWMENT FUND, HELD AT THE SAGINAW COMMUNITY FOUNDATION, HAS AN END DATE OF 11/30/2023. THE FUND BALANCE HAS INCREASED HOWEVER THE AMOUNT AVAILABLE TO SPEND REMAINED THE SAME.

OPEN TO THE PUBLIC: NONE.

COMMUNICATIONS: THE LIBRARY WILL BE CLOSED ON MONDAY, FEBRUARY 19TH, 2024 IN OBSERVANCE OF PRESIDENTS' DAY.

UNFINISHED BUSINESS:

MRS. KENNELLY, MS. ADAIR AND MS. DUSEK MET WITH THE WEBMASTER AT THE LIBRARY ON FEBRUARY 24TH FOR APPROXIMATELY ONE AND ONE HALF HOURS. THE SITE WAS BEING VIEWED AS CHANGES WERE DISCUSSED. THE CHANGES/ADDITIONS WILL BE MADE ON THE CLONED VERSION OF THE WEBSITE AND WILL NOT BE VISIBLE TO THE PUBLIC UNTIL THEY ARE COMPLETED AND APPROVED. ALYSSA IS CURRENTLY WORKING ON ANOTHER PROJECT AND WILL BEGIN ON THE LIBRARY SITE DURING THE FIRST PART OF FEBRUARY.

THE COMPUTERS FOR THE ADMINISTRATIVE OFFICES HAVE BEEN ORDERED.

MR. BIRD RELAYED THE INFORMATION THAT HE HAD RECEIVED FROM ILLUSTRATOR AND CARTOONIST, JAY FOSGITT. HE WILL CONTINUE TO PURSUE SCHEDULING A PRESENTATION BY MR. FOSGITT IN THE AUTUMN OF 2024. FURTHER DISCUSSION FOLLOWED.

NEW BUSINESS:

THE PRELIMINARY BUDGET FOR THE FISCAL YEAR 2024/2025 WAS INTRODUCED. THE REVENUE AND EXPENSE LINE ITEMS WERE DISCUSSED. THE FINAL DOCUMENT WILL BE PRESENTED AT THE BUDGET HEARING ON MARCH 21ST, 2024

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BOARD MINUTES CONTINUED

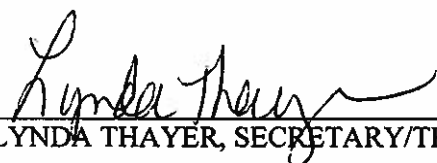
THE 2023 CIRCULATION REPORT AND INTERNET STATISTIC REPORT WERE PRESENTED.

THE STATE AID REPORT WAS SUBMITTED ON JANUARY 28TH, 2024.

A VERSITI BLOOD DRIVE WILL BE HELD AT THE LIBRARY ON FEBRUARY 28TH, 2024.

MR. BIRD STATED THAT THE NEXT BOARD MEETING AND BUDGET HEARING WILL BE HELD AT 4:00 P.M. ON THURSDAY, MARCH 21ST, 2024 IN THE MEETING ROOM AT THE THOMAS TOWNSHIP LIBRARY.

MRS. MARX MOTIONED THAT THE MEETING AJOURN AT 5:35 P.M., SUPPORTED BY MRS.HOLLIS. ALL VOTED AYE. MEETING AJOURNED.



LYNDA THAYER, SECRETARY/TREASURER



TARI DUSEK, DIRECTOR