

**MINUTES OF THE THOMAS TOWNSHIP LIBRARY
BOARD OF TRUSTEES MEETING**

~~MAY 16TH, 2024~~ *June 20th, 2024*

THE MEETING WAS CALLED TO ORDER AT 4:00 P.M. BY MR. DOUGLAS BIRD, PRESIDENT, IN THE MEETING ROOM AT THE THOMAS TOWNSHIP LIBRARY, 8207 SHIELDS DRIVE, SAGINAW, MI 48609.

PRESENT: MR. DOUGLAS BIRD, PRESIDENT; MRS. LUANN MARX, TRUSTEE; MRS. DONNA TROMBLEY, TRUSTEE; MRS. JANET KENNELLY, TRUSTEE.

ABSENT: MRS. JODI HOLLIS, VICE PRESIDENT; MRS. LYNDY THAYER, SECRETARY/TREASURER.

OTHERS PRESENT: MS. TARI DUSEK, LIBRARY DIRECTOR.

AGENDA: MRS. MARX MOTIONED TO APPROVE THE AGENDA AS PRESENTED, SECONDED BY MRS. TROMBLEY. THE MOTION WAS APPROVED BY ALL TRUSTEES.

MINUTES: THE MAY 16TH, 2024 MINUTES WERE REVIEWED. MRS. KENNELLY MOVED TO ACCEPT THE MINUTES AS PRESENTED. MRS. MARX SUPPORTED THE MOTION AND ALL VOTED AYE.

FINANCES: THE JUNE 20TH, 2024 FINANCES WERE REVIEWED. VOUCHERS WERE WRITTEN FOR THE MML WORKERS' COMPENSATION FUND, LEDDY ELECTRIC AND THE RIDES DELIVERY SERVICE FOR INTERLOANS. A MINI GRANT FROM THE WHITE PINE LIBRARY COOPERATIVE WAS RECORDED UNDER INCOME. MRS. MARX MOTIONED TO ACCEPT THE JUNE 20TH, 2024 FINANCES AS PRESENTED. THE MOTION WAS SUPPORTED BY MRS. TROMBLEY AND APPROVED BY ALL TRUSTEES.

OPEN TO THE PUBLIC: AMY BECKMAN INTRODUCED HERSELF.

COMMUNICATIONS: THE TEE SPONSORSHIP FOR THE THOMAS TOWNSHIP BUSINESS ASSOCIATION FUND RAISER WAS SUBMITTED BY THE FRIENDS. THE NOMINATING PACKETS FOR THE NOVEMBER ELECTION ARE READY TO BE PICKED UP AT THE TOWNSHIP OFFICE. LOCAL EDUCATOR, RESIDENT AND LIBRARY PATRON, MARY LOU EDERER PASSED AWAY ON MAY 25TH. THE MOTHER OF LIBRARY CLERK, SUE DEGEUS PASSED AWAY ON JUNE 8TH.

UNFINISHED BUSINESS:

THE ALTERATIONS TO THE CURBING FOR THE LIBRARY MAIN ENTRANCE DRIVEWAY WERE COMPLETED ON JUNE 18TH. THE LIBRARY WILL BE INVOICED BY THE TOWNSHIP SINCE THE COST IS BEING SHARED EQUALLY BY BOTH THE LIBRARY AND TOWNSHIP.

THE EMPLOYMENT AD FOR THE DIRECTOR'S POSITION WAS REVIEWED. THE COMPOSITION OF THE INTERVIEW COMMITTEE WAS DISCUSSED. MRS. KENNELLY AND MS. DUSEK WILL MEET BEFORE THE JULY BOARD MEETING TO ESTABLISH A LIST OF INTERVIEW QUESTIONS WHICH WILL THEN BE REVIEWED BY TRUSTEES. HARDCOPIES OF ALL DIRECTOR RESUMES WILL BE AVAILABLE AT THE JULY MEETING. A TIMELINE FOR INTERVIEWS WILL BE ESTABLISHED.

NO FURTHER RESUMES FOR THE YOUTH SERVICES POSITION HAVE BEEN RECEIVED. THIS POSITION WILL BE ADDRESSED AFTER THE HIRING OF A DIRECTOR.

TAMMY O'LEARY WAS HIRED AS A CLERK ON JUNE 4TH AND SHE WILL BE WORKING APPROXIMATELY 15 TO 20 HOURS WEEKLY. WHETHER ONE MORE CLERK WILL BE NEEDED IS STILL UNDER REVIEW.

MRS. MARX WILL CONTACT LOCAL SIGN COMPANIES REQUESTING INFORMATION ABOUT OUTDOOR ELECTRONIC SIGNAGE.

MR. BIRD BROUGHT UP THE TOPIC OF AMENDING THE FACADE OF THE LIBRARY ENTRANCE SO THAT IT WOULD COORDINATE WITH THE OTHER TOWNSHIP BUILDINGS WITHIN THE CAMPUS.

NEW BUSINESS:

THE LIBRARY CERTIFICATE OF DEPOSIT HELD AT THE STATE BANK IS DUE FOR RENEWAL. AFTER A BUDGETARY DISCUSSION THE DECISION WAS MADE TO PLACE THE FUNDS IN A 90 DAY CD AT A RATE OF 5.2% WITH AN APY OF 5.30%.

THE PRESENTATION BY ILLUSTRATOR JAY FOSGITT WILL BE SCHEDULED FOR NOVEMBER 2024. THE TECHNICAL EQUIPMENT FOR HIS PRESENTATION WAS DISCUSSED. IT WAS SUGGESTED THAT MR. ROGER TROMBLEY COULD ASSIST WITH THE SELECTION OF THE SPECIFIC EQUIPMENT THAT WILL BE NEEDED AND POSSIBILITY INSTALLATION. THE EQUIPMENT WILL BE AN ENHANCEMENT TO THE MEETING ROOM CAPABILITIES.

THE FURNACE REPLACEMENT TOOK PLACE ON FRIDAY, JUNE 14TH. DUE TO THE AGE OF THE FURNACE (20+ YEARS), THE REPAIR COST, TIMELINE FOR ORDERING THE MOTOR, AND LACK OF AC FROM THE UNIT IT WAS REPLACED BY FRIES HEATING/COOLING. THERE IS A 10 YEAR WARRANTY ON PARTS AND 2 YEARS ON LABOR.

THE SUMMER READING PROGRAM BEGAN ON JUNE 10TH AND CONTINUES THROUGH AUGUST 9TH. THERE ARE CURRENTLY 252 YOUTH SIGNED UP AND 68 ADULTS. THE PROGRAMS ARE PROCEEDING AS SCHEDULED. A BOOKLET LISTING THE SUMMER READING PROGRAM EVENTS FOR THE YOUTH WAS DISTRIBUTED TO TRUSTEES

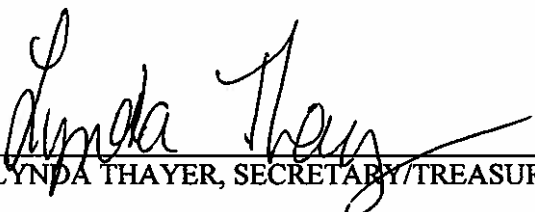
A LETTER SENT FROM NICK CHAD, THOMAS TOWNSHIP FIRE INSPECTOR, TO GREAT LAKES SPRINKLER INC. INDICATED THAT ADDING A SPRINKLER HEAD IN THE CLOSET IS NOT REQUIRED AND AMENDING THE 2" FLOOR DRAIN PIPE IN THE MECHANICAL ROOM IS QUESTIONABLE.

THE LIBRARY WILL BE CLOSED FOR INDEPENDENCE DAY JULY 4TH THROUGH JULY 7TH.

THE MOVE INTO THE NEW TOWNSHIP OFFICE BUILDING IS SCHEDULED FOR JULY 18TH AND 19TH. THEY NEW OFFICES WILL OPEN ON JULY 22ND. THE DATE FOR THE RIBBON CUTTING IS TO BE DETERMINED.

MR. BIRD STATED THAT THE NEXT BOARD MEETING WILL BE HELD AT 4:00 P.M. ON THURSDAY, JULY 18TH, 2024 IN THE MEETING ROOM AT THE THOMAS TOWNSHIP LIBRARY.

MRS. MARX MOTIONED THAT THE MEETING AJOURN AT 6:35 P.M., SUPPORTED BY MRS. KENNELLY. ALL VOTED IN FAVOR. MEETING AJOURNED.


LYNDA THAYER, SECRETARY/TREASURER


TARI DUSEK, DIRECTOR